

Minutes
Community Outreach Committee Meeting

December 8, 2020

1. Call to Order:

The December 8, 2020 meeting was called to order at 3:44 p.m. by Director Cortez. In attendance via Zoom teleconference were:

- Committee members: Director Cortez and Director Zefferman
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the November 10, 2020 Meeting:

Director Cortez made a motion to approve the minutes of November 10, 2020. Director Zefferman seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Zefferman), 0-Noes, and 0-Absent.

4. Receive Final Draft Board Procedures Manual:

Mr. Van Der Maaten and the Committee reviewed the latest version of the Board Procedure Manual. Mr. Van Der Maaten said he will bring this version to the Board in December for review, then to the January Committee meeting to finalize and the January Board meeting for approval.

5. Discuss Strategy for the NextDoor Forum:

Director Zefferman asked if anyone was monitoring the NextDoor site for comments regarding the District. Mr. Van Der Maaten said the District did have someone on staff that was handling the social media accounts, but not NextDoor. Mr. Van Der Maaten commented that there needed to be more thought as to who might monitor this forum. Discussion followed regarding how to alert the District to comments on NextDoor.

6. Identify Agenda Items for the Next Committee Meeting:

The Committee members asked for the same items to return, the final Board Procedures Manual as well as discussion for NextDoor Strategy.

7. Committee Member Comments:

Director Zefferman said he was not looking forward to Mr. Van Der Maaten leaving, but was looking forward to working with Mr. Cray as the Interim General Manager. Director Cortez also stated that he would miss Mr. Van Der Maaten.

8. Adjournment:

Meeting adjourned at 4:35 p.m.